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1 MAY 1975

MEMORANDUM FOR: Director of Training

SUBJECT : Course Report for "Preparing for
Overseas Assignment"
8-10 April 1975

1. General

25X1A Total enrollment for the April running of the POA course was 42. There were 37, including 8 wives, in Phase I; and 13, including 2 wives, in Phase II. In addition to the foregoing, [REDACTED] a social worker with the Office of Medical Services, audited Phase I. Grade range of the class was GS-04 to GS-16.

2. Program Content

STATINTL

STATINTL A new lecture, "Living in a New Culture," presented by [REDACTED] was introduced in this running. [REDACTED] formerly of the Library of Congress, discussed some of the problems which arise when adapting to life in a new culture and offered some suggestions on how to overcome them. He drew on his own broad background and experience in the field of cross-cultural understanding in illustrating the points he made. In addition to Mr. Carr, other new lecturers appearing in this running included Mrs. Barbara Hoganson, of the Family Workshop at the Foreign Service Institute, who discussed social practices in an overseas mission in Phase II; 25X1A and [REDACTED] of the DDO, who discussed the role 25X1C of the [REDACTED] also in Phase II. Both were well received by the class.

New reading material on allowances and overseas schools, reprinted from Department of State publications, was furnished to the class.

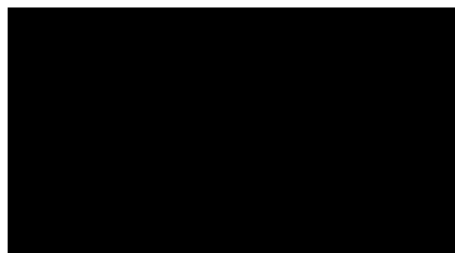
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3. Evaluations and Recommendations

Course evaluations indicated that the course objectives had been met and all speakers well received. This course continues to be most helpful to the wives, particularly the panel discussion with recent overseas returnees. It is planned to invite Mr. Carr to return for the June POA and to continue the format of the course as presently structured.



25X1A

Atts:

- A. Course Roster
- B. Course Schedule

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A

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PREPARING FOR OVERSEAS ASSIGNMENT

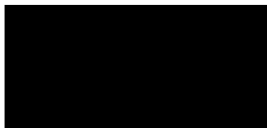
8 - 10 April 1975

Room 902
Chamber of Commerce Building

Intelligence Institute
Office of Training

25X1A

Course Chairman :
Training Assistant:



Room 925, C of C
Extension 2442

PREPARING FOR OVERSEAS ASSIGNMENT

PHASE I - OVERSEAS SERVICE FOR CIA

Personnel attending this phase are expected to:

a) gain a better understanding of cover, medical, security and legal problems which CIA employees might encounter during service abroad; and b) acquire a limited feeling for important cultural differences which may be encountered in working and living among foreigners.

25X10



PREPARING FOR OVERSEAS ASSIGNMENT

Phase I - Overseas Service for CIA

Tuesday, 3 April

0845 - 0915 Introductions, handout of kits,
discussion of course objectives
and methods

25X1A

0920 - 0950 FILM: "Inner Man"

A film contrasting dominant behavior patterns in the Mediterranean area, Canada and Thailand.

1000 - 1200 LIVING IN A NEW CULTURE

25X

"Culture shock" is the phrase often used to describe the impact of unforeseen problems besetting us when moving from one cultural environment to another. Our speaker will suggest some of the more difficult areas of adjustment, and indicate ways in which we can better prepare ourselves for living and working abroad.

1300 - 1400 SECURITY

25X1A

The speaker will outline the security practices you should follow overseas. He will highlight security problems in specific areas of assignment and cover in general terms the subject of terrorist activities.

1410 - 1510 LEGAL CONSIDERATIONS FOR AGENCY
PERSONNEL GOING OVERSEAS

25X1A

The need to prepare certain legal documents prior to overseas service will be discussed by our speaker. He will also review your responsibilities in the field of Federal and State taxes while serving abroad.

25X1A

1620 - 1640 Discussion and review of the
first day's sessions.

25X1A

PREPARING FOR OVERSEAS ASSIGNMENT

Wednesday, 9 April

0845 - 0945 COVER

What is the meaning and rationale of cover and how do we maintain cover while serving abroad? Our speaker will address these questions and discuss ways in which you can overcome cover problems.

1000 - 1045 CENTRAL PROCESSING BRANCH

The speaker will review the organization and functions of the various components of Central Processing Branch and how each assists you in your overseas processing.

1055 - 1215 FILM: "How to Read a Foreigner"

Mr. James Bostain, Scientific Linguist, Department of State, alerts us to the peculiarities of our American cultural, educational and linguistic values and aims at breaking through our preconceptions to create a greater understanding of other, foreign values, with which we will come in contact while living abroad.

1330 - 1445 TRANSPLANTING YOUR HOUSEHOLD

Panel discussion (for the women) to be held in room 912.

"The Changing Role of the Field Station Today" a videotape of an address made by [REDACTED] former Chief, Latin American Division, to a CIA audience in April 1974. (To be shown in room 902 - optional for the men.)

1500 - 1600 MEDICAL CONSIDERATIONS FOR
AGENCY PERSONNEL AT OVERSEAS
STATIONS

The physical and mental health of its employees overseas is a matter of paramount interest to the Agency. Our speaker will describe how the Office of Medical Services provides world-wide support to personnel serving abroad and will discuss ways in which you can prepare yourself for your assignment.

1600 - 1620 Course review and evaluation